

Direction des Formations Doctorales

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ELEMENTS TO INCLUDE IN THE RE-ENROLMENT REQUEST FOLDER

WITH A VIEW TO PREPARING A DOCTORAL DEGREE AT THE INSTITUT DES SCIENCES ET INDUSTRIES DU VIVANT ET DE L'ENVIRONNEMENT (AgroParisTech)

Academic year 2018-19

1st September - 30 November 2018

Re-inscription in doctoral studies for the 2018-2019 academic year will be officialised only upon receipt of the following elements:

- online update and re-inscription through <http://www.agroparistech.fr/abies/index.php/fr/doctorant/inscription--reinscription>,
- the re-inscription request folder signed,
- thesis progress report,
- the minutes of the Thesis Committee meeting/s,
- skills portfolio synthesis,
- payment of the inscription fees for the 2018-2019 academic year (**380 euros**). To pay these fees, you can :
 - o carry out payment during the online enrolment,
 - o or by cash mandate to "Madame l'Agent Comptable Principal d'AgroParisTech" if you do not have a bank account.
- print and sign the "Convention Individuelle de Formation", **only if there are modifications**
- a photocopy of individual insurance
- a stamped envelope (format 16x23cm) with your name/surname and address (a stamp for 100 g = 1,60 €- January 2018) if you are in France,
- a proof of payment of the CVEC(<https://cvec.etudiant.gouv.fr>)

NB: For thesis oral defence before the 31st December, 2018, you are exonerated from paying the re-inscription fees, but, unfortunately, not from paying the CVEC.

All doctoral candidates must have social and health insurance (Social Security, Student's Social Security, etc.):

- If you have a doctoral contract or other type of contract, you are a salaried employee of an organisation (cf.: AgroParisTech, INRA, etc.) or enterprise, in which case you are covered by the general regime of Social Security and do not need to have Student's Social Security.
- If you had Student's National Security last year, you still have it, but for free until 31/08/2019. You cannot modify your management center (LMDE or SMEREP).

**All doctoral applicants at ABIES Doctoral School should, as far as possible,
make an inscription appointment with Mme Irina VASSILEVA,
Deputy Director of Doctoral Studies at ABIES/AgroParisTech.
PhD candidates should bring their completed re-inscription file to this appointment.**

Thank you to contact us by e-mail or by phone before coming to the Doctoral School